



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<b>Date:</b> 2-18-15	<b>Interviewer:</b> SGS & MC	<b>RFA #15 – 06</b>
<b>Person(s) Requesting Assistance:</b> [REDACTED]		
<b>Contact Numbers (telephone, e-mail, etc.):</b> [REDACTED]		
<b>Status of Person(s) Interviewed (title, position, student status, etc.):</b> Student		
<b>Requested Assistance Pertaining To (name, position, policy, project, etc.):</b> Harassment		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐ Female ☒    Administrator ☐    Faculty ☐    Staff ☐    Student ☒  
 Concern Regarding:    Male ☒ Female ☐    Administrator ☐    Faculty ☐    Staff ☐    Student ☐

**Category:** *(Please check at least one)*

- |  |   |   |                                     |  |
|--|---|---|-------------------------------------|--|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color                        | <input type="checkbox"/> Creed              | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin              | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| <input type="checkbox"/> Sex/Gender                    | <input checked="" type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |   |   |                                     |  |

Time Line		
Date	Item	Comments
2-18-15	[REDACTED] and [REDACTED] come to the EO Office	SGS and MC meet with [REDACTED] to discuss the sexual assault charge that was reported to the police by [REDACTED] and to follow up on concerns raised by [REDACTED]. [REDACTED] accompanies [REDACTED] unexpectedly and attends the meeting. [REDACTED] claims that on Feb. 5 <sup>th</sup> , [REDACTED] had been sending facebook messages to herself and [REDACTED] (a mutual friend of [REDACTED] and [REDACTED] and [REDACTED] roommate) and they wanted a no contact order. SGS explains they'll need to go to the Office of the Dean of Students and talk to Michael Sledge (MS) for a no contact order. SGS also discusses resources on campus.  See [REDACTED] RFA for discussion with her on 2-18-15

2-20-15	██████ and come to the EO Office	██████ and ██████ request to set up an appointment with SGS or MC about a meeting they had with ██████
2-20-15	MC calls and leaves a message with ██████ and ██████	
2-20-15	MC calls ██████ again	██████ sets up a tentative meeting with EO.
2-23-15	SGS and ██████ have an email exchange regarding scheduling	SGS says she would like to talk with ██████ on the phone before meeting, and SGS schedules a phone conversation with ██████
2-23-15	SGS and MC call ██████	██████ tells SGS and MC that she and ██████ are very frustrated with meeting last Friday with ██████ and want to talk with SGS and MC about it. SGS says we are happy to talk but if any of the discussion is about ██████ then that information will be passed on to the ██████ ██████. SGS and MC have other issues they want to discuss with ██████ and ██████ and schedule a meeting for 2- 27-15.

2-27-15	SGS and MC meet with [REDACTED]	<p>SGS and MC meet and review EO Office function and protocol with [REDACTED] and [REDACTED]. They tell them that in addition to listening about what [REDACTED] and [REDACTED] want to say regarding their visit with [REDACTED] last Friday, which they will pass on to the [REDACTED] that SGS and MC also have follow-up with each of them regarding their issues with [REDACTED].</p> <p>[REDACTED] and [REDACTED] share that they met with [REDACTED] on 2-20-15 to request a no contact order against [REDACTED]. Both students indicated their concerns stemmed from the manner in which [REDACTED] spoke to them and not from the fact that they didn't receive a no contact order. According to [REDACTED] and [REDACTED] they felt that their concerns weren't taken seriously and that [REDACTED] was disrespectful to them. SGS indicated that she would share their feedback with [REDACTED]. Following this discussion, SGS met separately with [REDACTED] and then separately with [REDACTED] and then closed out together with them both and MC.</p> <p>It was indicated to them both that [REDACTED] had requested assistance from the EO Office, feeling harassed and feeling that [REDACTED] (along with [REDACTED] was trying to "set him up" to break the no-contact order with [REDACTED]. They discussed briefly the Fairhaven Common incident. SGS indicated that MC and SGS had talked with [REDACTED] and gotten his assurance that he would not contact any of the three women [REDACTED] and we requested [REDACTED] and [REDACTED] assurance that they would stay out of contact with [REDACTED] as well. We informed them we wanted to work with all to reach a resolution where they could continue their academic endeavors while feeling safe.</p> <p>Notes were taken and both women reviewed them for their accuracy and signed them, regarding concerns they had with [REDACTED] SGS will provide to [REDACTED].</p>
2-27-15		<p>SGS provided notes to [REDACTED] about [REDACTED] and [REDACTED] concerns with [REDACTED].</p>